Identification of Students Needing Additional Advising Assistance

Instructor's Name: _____ Course Name(s)_____ Date:_____

To provide additional assistance to students taking developmental courses the LSUA Academic Advising Center needs your assistance with identifying students having difficulty with one or more of the following:

- Attending class regularly
- Passing exams with a C or better
- Participating in class or completing assigned practice problems
- Turning in quality homework

In the table below please list students demonstrating difficulty, with one or more of the above, and check the appropriate columns.

Student's Full Name	Attendance	Test Scores	Participation	Homework	Comments (details or other problems)

The assistance, provided by the Advising Center, is strictly supplemental support and cannot replace the support and encouragement provided by the instructor. To provide timely and effective assistance **please submit this report as soon as problems develop** (students absent more than once or with less than 70% test scores). For us to address problems early and before the deadlines to drop courses submit this report, at the latest, by each of the following dates, each semester:

Summer (June 22), Fall (Sept 8, Oct 1), Spring (Feb 1, Mar 1).

Thank you very much for your assistance.

LSUA Advising Center
(318) 767-2604